PCS Like A Pro
From Duty Station to Duty Station

PCS Budget Planning

Per Diem					
	Rate	**Amount**	**X # of Days**	**X # of Persons**	**Total**
Service Member	100%		X	X	
Dependents 12 and Over	75%		X	X	
Dependents Under 12	50%		X	X	
				Total	

** You are only paid for the travel days you utilize up to your maximum authorized travel days.*

Transportation			
	Mileage	**Rate**	**Total**
Vehicle 1		X	
Vehicle 2		X	
		Total	

**You are paid mileage for the most direct route from origin to destination*

TLE – Temporary Lodging Entitlement		
	Estimated	**Actual**
Day 1		
Day 2		
Day 3		
Day 4		
Day 5		
Day 6		
Day 7		
Day 8		
Day 9		
Day 10		
Day 11		
Day 12		
Day 13		
Day 14		
Day 15		
Day 16		
Day 17		
Day 18		
Day 19		
Day 20		
Day 21		
Totals		

**If government quarters are available and not used then you will only be reimbursed up to the government rate. If government quarters are not available, you will need a statement of nonavailability to be reimbursed your expenses. You will also need an itemized receipt with each day individually listed with a $0 balance. Air BnB's are authorized for TLE. More Info can be found at:*
https://www.dfas.mil/militarymembers/travelpay/armypcs/tle/

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Pet Expenses		
	Estimated	**Actual**
Microchip/Health Cert		
Hotel Fees		
Transportation		
Total		

Other Expenses		
	Estimated	**Actual**
House Cleaning		
Carpet Cleaning		
Car Rental		
Total		

**Many expenses such as house & carpet cleaning can be covered utilizing your DLA. Any authorized operating expenses for a PPM can be used to lower the taxable amount of your PPM incentive pay. For more information: https://www.dfas.mil/militarymembers/travelpay/armypcs/dityppmmoves/*

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Overall Breakdown		
Entitlement	**Expense**	**Reimbursement/Payment**
Per Diem		
Transportation		
TLE		
DLA		
Partial/Full PPM		
Pet Expenses		
Other Expenses		
Totals		

**DLA rates change yearly and can be found here:*
https://www.travel.dod.mil/Travel-Transportation-Rates/Dislocation-Allowance/

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