New Home Move-In Checklist

Everything your family should find, check and set up in your new house.

1 FIND ON DAY ONE

- [ ] Main water shutoff, plus shutoffs under sinks and behind toilets
- [ ] Electrical panel / breaker box (label breakers if unmarked)
- [ ] Gas shutoff at the meter, with a wrench stored nearby
- [ ] Water heater: age, temperature setting, pilot relight steps
- [ ] HVAC unit and filter slot. Filter size: _____
- [ ] Smoke and CO detectors: test each one, note battery type
- [ ] Fire extinguishers (kitchen, garage, each floor)
- [ ] Sump pump, if present: test it
- [ ] Dryer vent: clean and connected
- [ ] Sewer cleanouts or septic tank (if not on city sewer)

2 SAFETY & SECURITY

- [ ] Change or rekey the locks
- [ ] Reset garage, gate and keypad codes
- [ ] Collect all keys: mailbox, sheds, windows, storage
- [ ] Childproof outlets, stairs, windows and cabinets
- [ ] Check window locks and sliding doors
- [ ] Plan exit routes and an outdoor meeting spot

3 UTILITIES & SERVICES

- [ ] Electric
- [ ] Gas
- [ ] Water and sewer
- [ ] Trash and recycling. Pickup day: _____
- [ ] Internet / cable
- [ ] Mailbox located and USPS address updated
- [ ] HOA rules, fees and contacts (if applicable)

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4 INSPECT & DOCUMENT

- [ ] Date-stamped photos and video of every room before unpacking
- [ ] Check for leaks under sinks, around toilets, on ceilings
- [ ] Test every faucet, toilet, appliance, outlet and switch
- [ ] Note any mover damage right away
- [ ] File warranties and manuals (appliances, roof, HVAC)

★ MILITARY MOVE EXTRAS

- [ ] Move-in inspection with the housing office; condition report signed
- [ ] Report move damage or loss within claim deadlines; keep inventory sheets
- [ ] Learn the housing work-order / maintenance process
- [ ] Register with the family support center and school liaison officer

5 KNOW YOUR NEW AREA

- [ ] Nearest ER: _____
- [ ] Urgent care: _____
- [ ] Pharmacy: _____
- [ ] Police / fire non-emergency #: _____
- [ ] School enrollment, bus stop and records transfer
- [ ] Pediatrician, dentist and vet
- [ ] Grocery store and gas station
- [ ] Update driver's license, vehicle registration and voter registration

IMPORTANT NUMBERS

Housing office / landlord _____

Maintenance _____

Electric company _____

Gas company _____

Water company _____

Internet provider _____

Moving claims contact _____

New neighbor _____

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